

**Kennedy Heights Arts Center
Exhibition Proposal Form**

Name _____

Address _____ city _____ state _____ zip _____

Phone _____ Email _____

Website _____

Please describe your proposed exhibition including featured artist(s), medium, theme, etc.

Please indicate any particular needs for your exhibition. For example, is any of the work suspended from the ceiling? Does it require electricity?

Approximately how many pieces of artwork and the range of dimensions would you plan to exhibit? Which of the 2 gallery spaces would you prefer (Mansion Gallery or Annex Gallery)

To propose an exhibition, please submit the following by May 31:

- **Cover Letter**
- **Exhibition Proposal Form**
- **Artist Statement:** describing your proposed series of artwork and/or your artwork in general (1 page MAX)
- **Curriculum Vitae or Resume:** description of exhibition experience, education or work in arts
- **Images:** up to 15 professional quality images of a **consistent** body of artwork saved in High Quality JPEG format at 72 dpi with no smaller than 1000 pixels in any direction and oriented in the correct direction (top of image is top of artwork). Larger resolution images are also accepted. We want to be able to see your images clearly when viewed full screen. File sharing submission is fine, such as through Dropbox (www.dropbox.com).
- **Corresponding Image List:** These must correspond to the numbers of your submitted images: Title of artwork, detailed description of media, dimensions, year of completion.

PLEASE SUBMIT PROPOSAL TO: Mallory Feltz, Director of Exhibitions & Public Art, Kennedy Heights Arts Center, 6546 Montgomery Rd., Cincinnati, OH 45213. (513) 631-4278, curator@kennedyarts.org

Notification: We will make every effort to notify artists by September 1.

Signature _____ date _____